

WAC 296-96-02580 Keys required on-site. The keys for Group 2 Authorized Personnel (see ASME A17.1/CSA B44 8.1.3) shall be located in a locked key retainer box in the elevator lobby at the designated level above the hall buttons, or located by machine room doors at no more than six feet above the floor, provided access to the key box doesn't require passage through locked doors. If in order to meet this requirement the box would be located in an unsecured location (such as the outside portion of a condo), other arrangements shall be accommodated with the written permission of the department.

The key retainer box shall be:

- Readily accessible to authorized personnel;
- Clearly labeled "ELEVATOR";
- Securely mounted;
- Equipped with a 1-inch mortise cylinder cam lock with keyway set to a #39504 Fort type key;

Further:

- Keys for access to elevator machine rooms and for operating elevator equipment shall be tagged and kept in the key box.
- The box shall contain all keys associated with the Group 2 Security and applicable to the elevator(s) (see ASME A17.1/CSA B44, Req. 8.1.3).
- Mechanical hoistway access devices shall be located in the key box or machine room.

Note: The cities of Seattle and Spokane may designate their own options for keys and lockbox arrangement via their rule processes.

EXCEPTION: Residential elevators are exempt from this section.

[Statutory Authority: Chapter 70.87 RCW. WSR 18-18-070, § 296-96-02580, filed 8/31/18, effective 10/1/18; WSR 13-24-066, § 296-96-02580, filed 11/27/13, effective 1/1/14; WSR 07-24-041, § 296-96-02580, filed 11/30/07, effective 1/1/08.]